



Letter of Recommendation

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As Head of the Executive Secretariat of the European Group for Organizational Studies (EGOS), it is my greatest pleasure to write this recommendation for ERASMUS Conferences Tours & Travels SA, Athens, Greece.

EGOS is a scholarly association which aims to further the theoretical and/or empirical advancement of knowledge about organizations, organizing and the contexts in which organizations operate. As a collective, one of its main aims is to maintain and provide a voice for the critical and analytical approaches of its members to the study of organization worldwide.

To this end, EGOS organizes an annual Colloquium, which is hosted by a university in a different European city. For its members, the association provides a forum for identifying and discussing key issues in organizational theory and practice, and critical reflection on the most recent ideas and theoretical approaches. These Colloquia last six days and attract in excess of 1,800 participants each year.

In 2015, the 31st EGOS Colloquium took place in Athens at the American College of Greece. As Professional Conference Organizer (PCO), ERASMUS was commissioned with the task of assuming administrative management of, and providing logistic services for, the Colloquium. Tasks included:

- Providing and hosting an online interface to coordinate Colloquium registrations and hotel reservations
- Facilitating and coordinating registrations to the Colloquium, including accepting payment and issuing confirmations
- Liaising with the EGOS Executive Secretariat, the EGOS Board and the local Colloquium Organizing Committee on all logistical matters
- Provision of visa invitation letters for non-European/non-Schengen Colloquium participants
- Providing of registration facilities at the Colloquium venue
- Registration of participants at the Colloquium venue
- Organizing of catering for and during the Colloquium
- Logistical support before, during and after the Colloquium

Preparation for these large and intensive Colloquia generally begins two years prior to the Colloquium itself. Throughout this long period of time, I experienced all staff members of ERASMUS to be entirely competent, professional and cooperative. The team were dedicated to the aims and goals of the Colloquium and strived for maximum efficiency and output with great effect. Their solution-oriented approach and their immediate grasp of the specific needs for large academic meetings can be attested to the fact that any arising challenges were overcome quickly and to our complete satisfaction. Our working relationship, whilst intense, was always entirely harmonious and was characterized by outstanding cooperation.

I have no hesitation in recommending ERASMUS Tours & Travels SA wholeheartedly and unreservedly to any institution searching for a professional, goal-oriented and efficient PCO.

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